

**Sri Meenakshi Government Arts College for Women**  
**(Autonomous)**

(Nationally Reaccredited with “A” Grade by NAAC with a CGPA of 3.07 out of 4)

(Affiliated to Madurai Kamaraj University)

**Madurai -2,**  
**Tamil Nadu, India**



**Annual Quality Assurance Report**  
**(2014-15)**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Sri Meenakshi Government Arts College for Women (Autonomous)

1.2 Address Line 1

Panagal Buildings, Kalpalam

Address Line 2

Goripalayam

City/Town

MADURAI

State

TAMILNADU

Pin Code

625002

Institution e-mail address

smgcmca@yahoo.com

Contact Nos.

0452-2534988

Name of the Head of the Institution:

Dr. D SARALA THAMBAVANI

Tel. No. with STD Code:

0452-2534988

Mobile:

9487136997

Name of the IQAC Co-ordinator:

Dr. T.SUJATHA

Mobile:

9443694066

IQAC e-mail address:

smgciqac@gmail.com

**1.3 NAAC Track ID** (For ex. MHCOGN 18879) **TNCOGN10039**

1.4 Website address:

www.smgacw.org

Web-link of the AQAR:

<http://smgacw.org/aqar.html/TNCOGN10039-Sri Meenakshi Govt. Arts College for women, Madurai, Tamil Nadu AQAR 2014-15.docx>

**1.5 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	4*	70-75	07/02/2000	Up to 2005
2	2 <sup>nd</sup> Cycle	B + +	80.30	21/05/2006	Up to 2011
3	3 <sup>rd</sup> Cycle	A	3.07	10/07/2014	Up to 2019
4	4 <sup>th</sup> Cycle	-	-	-	-

1.6 Date of Establishment of IQAC:

02/01/2004

**1.7 AQAR for the year (for example 2010-11)**

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

*Submission of the AQAR after the Assessment and Reaccreditation of by NAAC (Third Cycle) in 2014.*

### 1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

- Diploma in Gandhian Thought
- Certificate in Gandhian Thought

### 1.11 Name of the Affiliating University (for the Colleges)

Madurai Kamaraj University,  
Madurai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UGC

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

NIL

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

NIL

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

Rs.3,00,000 2012-13 TO 2016-17  
 (No: F.IQAC-514/14(IQAC/UGC-SERO) Dt  
 March 2014

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC on 26.02.2015

Total Nos.  International  National  State  Institution Level

(ii) Themes

Quality Enhancement in Higher Educational Institutions

2.14 Significant Activities and contributions made by IQAC

- IQAC meeting was conducted twice in a year and action plan was presented in the meeting.
- The members of IQAC meet regularly to discuss about the enhancement of the activities of cells constituted in the college for the holistic development of students.
- Feedback from the students are collected and consolidated.
- Created research in the institution and encouraged the departments to conduct different levels of seminar and conferences.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• To conduct a state level seminar for the faculty members by IQAC</li> </ul>	<ul style="list-style-type: none"> <li>• A seminar on Quality Enhancement in Higher Educational Institutions has been</li> </ul>

<ul style="list-style-type: none"> <li>• To conduct seminars, conferences and Workshops by all the departments.</li> <li>• To conduct skill development, personality development and interpersonal skills and career guidance for students.</li> <li>• Programmes and training is planned to make the students more responsible citizens.</li> </ul>	<p>conducted.</p> <ul style="list-style-type: none"> <li>• One international, five national and nine state level seminars, conferences and workshops were conducted by various departments. ( list is enclosed in the annexure iv)</li> <li>• Many departments and the Career Guidance Cell and Entrepreneurship Development Cell conducted various programmes to give exposure to students regarding higher studies and career opportunities.</li> <li>• Special lectures on Consumer Protection Act, Right to information Act, Duties and responsibilities of Consumers were organised.</li> </ul>
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*\* Attach the Academic Calendar of the year as Annexure ii.*

2.15 Whether the AQAR was placed in statutory body      Yes ✓ ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

*\*Administrative and Academic council*

Provide the details of the action taken

<ul style="list-style-type: none"> <li>• Feedback was collected from the students and the appropriate suggestions were placed before the Board of Studies for necessary action.</li> <li>• Besides fifteen conferences conducted by the departments, association meetings were conducted by organising experts from various fields to encourage and motivate to take up research projects and higher studies.</li> </ul>
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## Part – B

### Criterion – I

#### **I. Curricular Aspects**

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year 2014-15	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	-	-	-
PG	12	-	-	-
UG	13	-	-	-
PG Diploma	NIL	-	-	-
Advanced Diploma	NIL	-	-	-
Diploma	1	-	-	-
Certificate	1	-	-	-
Others (M. Phil)	4	-	-	-
<b>Total</b>	33	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- CBCS
- Core Papers
- Elective Options
- Skill based Electives
- Non-Major Electives

##### (ii) Pattern of programmes:

Pattern	CBCS
Semester	YES
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☐ Employers ☐ Students ☒  
*(On all aspects)*

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure iii*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The members of the Board of Studies in each department meet once in a year to review the existing syllabus and recommend suggestions for improving and updating in order to meet the current trends in the subject.
- To increase the employability of students and to acquaint with advance concepts in the subject many subject papers were updated and many new subjects were introduced such as Air Fares and Ticketing, International Relations.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	166	103	62	NIL	1(Librarian)

2.2 No. of permanent faculty with Ph.D.

85

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Sri Meenakshi Government Arts College for Women is a government institution. So the recruitment and appointment of assistant professors are done by the Teacher Recruitment Board of the Government of Tamil Nadu.

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	67	57	46
Presented papers	73	67	8
Resource Persons	2	14	11

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- All the departments were provided with Smart Board to make the teaching process more effective and efficient.
- Field training, internships and academic oriented extensive activity were carried out to have practical knowledge, social responsibility and accountability.
- The Department of Geography uses models, satellite imageries, GPS and aerial photographs for imparting effective lecture with practical applications.
- The department of English adopts various innovative teaching and learning methods such as CALL (Computer Assisted Language Learning), multi media assisted language lab sessions, digital game based learning, interactive fiction E. tools and self based learning activities.
- Virtual Dissections, tools in bioinformatics, incorporation of PPT and internet are the different strategies adopted by the department of Zoology.

2.7 Total No. of actual teaching days  
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Progress of students monitored in a systematic manner.
- Student image is printed in the consolidated mark sheet.
- Bar code printing and void pantograph is printed in the consolidated mark sheet.
- Results are declared within one month of examination.
- The feedback system is followed to review the question paper setting for end semester examinations.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All the faculty members are involved in curriculum restructuring and syllabi revision. Feedback from the course teachers, alumni proceeding higher studies in other institutions and interaction with subject experts from other colleges help incorporating current trends in

2.10 Average percentage of attendance of students

>90%

2.11 Course/Programme wise  
distribution of pass percentage(2014-15) :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Tamil I Shift	50	0	64.4	35.5	0	90
II Shift	44	0	46.51	53.48	0	97.7
B.A English I Shift	37	0	38.8	52.77	8.3	97.3
II Shift	31	0	32.25	80.64	16.12	100
B.A History	95	0	7.60	76.08	16.30	96.8
B.A Economics	98	0	40	55.78	4.2	96.9
B.Com I Shift	53	1.88	81.13	18.86	0	100
II Shift	55	1.81	80	20	0	94.6
B.Sc Maths I Shift	78	14.10	90.27	9.722	0	92.3
II Shift	37	24.32	94.59	0	0	94.6
B.Sc Physics	54	1.85	84.31	15.68	0	94.4
B.Sc Chemistry	72	2.77	90.90	9.09	0	91.7
B.Sc Zoology	61	0	73.68	26.31	0	93.4
B.Sc Botany	35	0	11.76	85.29	2.9	97.1
B.Sc CompSci I Shift	21	42.85	100	0	0	100
II Shift	24	50	100	0	0	91.7
B.Sc Geography	69	0	22.95	68.85	8.2	88.4
B.Sc Home Science	20	0	40	60	0	75
M.A Tamil	11	0	81.81	18.18	-	100
MA English	25	0	86.95	13.04	-	92
MA History	25	0	47.82	52.17	-	92
MA Economics	28	0	75	25	-	100
M.Com	25	0	50	50	-	88
M.Sc Mathematics	31	51.72	100	0	-	93.4
M.Sc Physics	18	5.56	100	0	-	100
M.Sc Zoology	16	0	100	0	-	75
M.Sc Botany	3	0	100	0	-	100
MCA	29	35.71	100	0	-	96.6
M.Sc Geography	12	0	90	10	-	83.3
MBA	35	0	75.86	24.13	-	82.9

M.Phil English	11	18.18	100	0	-	100
M.Phil History	12	0	100	0	-	8.33
M.Phil Economics	15	9.09	100	0	-	66.67
M.Phil Business Administration	5	0	100	0	-	80

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Seminars and workshops were conducted for the faculty on teaching methodologies and recent issues in higher education.
- The college encourages research publications, paper presentation, participation in seminars/workshops/conferences at various levels and motivates the faculty members to initiate minor and major projects.
- IQAC analyses the feedback given by the students on teacher quality, teaching methods and provides suggestions for improvements.
- The departments are motivated to design skill based and value added courses.

2.13 Initiatives undertaken towards faculty development 2014-15

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	10
UGC – Faculty Improvement Programme	3
HRD programmes	-
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	20
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	35	-	-
Technical Staff	-	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Teachers are encouraged to participate in research activities, to take up research projects and to publish research articles.
- They are initiated to conduct workshops and conferences to promote to pursue research. The college encourages faculty members to do their research by availing faculty improvement programmes.
- The research department are conducting seminars and workshops on research methodology and techniques of research to expose the post graduate students and research fellows to undertake research projects.
- Pre doctoral viva voce examinations are conducted within the college to help the research fellows about the procedures of research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects (List is enclosed in annexure iii)

	Completed	Ongoing	Sanctioned	Submitted
Number	-	7	3	-
Outlay in Rs. Lakhs	-	10,68,750	2,13,750	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	84	27	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	62	53	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-15	UGC	1283750	1127250
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total		-	1283750	1127250

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy ☒ CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution  
(List is enclosed in annexure  
iv)

Level	International	National	State	University	College
Number	1	5	9	-	-
Sponsoring agencies	UGC	UGC	UGC	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

- Forum of Free enterprise at Mumbai in collaboration with the Department of Economics conducts elocation completion on major social, economic and social issues with the grant of Rs.3000.
- Arthur Asirvatham Hospital, Madurai gives one month dietetic internship training at the hospital.
- Scientific Research Institute for Economic and Finance, Chennai is conducting an objective type examination on the title “Know Your Economy” and the winners are awarded with cash prizes.
- The memorandum of understanding between the college and Alpha Hospital & Research Centre, Madurai offers expert training to the faculty members of the Department of Home Science for the conduct of the proposed Diploma in Clinical Nutrition and clinical training to the students.

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level	500	State level	-
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	70	State level	5
National level	1	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	17	
NCC	5	NSS	25	Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Efforts are made by various departments to sensitize the students about their social responsibility and commitment through various outreach programmes. The awareness camp like voters, rights, prevention of drug abuse, gender equality, prevention of dropouts from school education, blood donation camp, Vaigai River cleaning, tree plantation has been organised to develop experimental learning.
- Some of the departments have organised extension programmes for primary and secondary school students to train them in the basics of their subjects.
- To encourage the efforts of self-help groups, exhibitions are organised to sensitize the students about women empowerment.
- The curriculum is planned in such a way to inculcate values, attitudes and behaviour to make them a most responsible citizen.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.5 acres	-	-	16.5 acres
Class rooms	74	-	-	74
Laboratories	20	-	-	20
Seminar Halls	1	-	-	1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	42	5	UGC	47
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2,52,903.8	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

**College Office:** The college office administration and accounts is fully computerised. All the information, orders, queries are communicated to the Government and Directorate of Collegiate Education through e-mail. Admission process like preparation of list of applicants and selection of candidates are computerised. The student transport pass are prepared in are processed to public transport office.

**Controller of Examination:** The Office of the Controller of Examinations is well equipped with computer system. It provides information and publication of results through its website. All the details regarding internal and external marks are processed through computers.

**Library:** library has been automated and all the functions of library are carried through library information system

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	47032		957	1,60,000	47989	
Reference Books	4779		1253	4,00,000	6032	
e-Books	NIL		Subscribed -NLIST			
Journals	54				54	
e-Journals	NIL					
Digital Database	NIL					
CD & Video	82	6279	54	14,000	136	20279
Others (specify)	NIL					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	216	3	22	NIL	-	4	115	2
Added	4	3	-	NIL	-		4	-
Total	220	6	22	NIL	-		119	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The Computer Literacy programme run by the Government of Tamil Nadu inside the college campus, conduct regular classes. The CLP centre has nearly 70 computers with the separate internet connections. Every year the Government of Tamil Nadu conducts examination and certificates are issued regularly.
- Many departments are conducting Elective and Skilled Base Papers for the arts students to train them in computer and networking skills.
- All the research scholars are encouraged and trained with statistical packages.
- Most of the students are given laptops under the scheme of free laptop to school students by the Government of Tamil Nadu.
- Infilbnet facilities are provided to all the faculty members.

4.6 Amount spent on maintenance in lakhs :

i) ICT	30,000
ii) Campus Infrastructure and facilities	-
iii) Equipments	2,50,000
iv) Others	
<b>Total :</b>	2,80,000

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Creates awareness among the students about the various scholarship schemes and other welfare schemes.
- Coordinates the college and the officials of the public transport officers in providing free bus pass facilities to the students in time.
- Bring together the officials of the bank and students in opening bank accounts for all students and remittance of their fees through banks. 100 percent of the students are having bank account and all their scholarship transactions done through only banks.

#### 5.2 Efforts made by the institution for tracking the progression

- Personal guidance on both curriculum and personal is made available to the students through ward system. Each class has a mentor whom the students can meet for personal and academic counselling. Each student meets her tutor twice in a month to know the student personally regarding academic performance, personal problems, future decisions and any other matters where the student guidance. Each class has a register in which the personal details of the students are registered. This would help the student to select their elective subjects, higher degree courses

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3188	535	-	48

#### (b) No. of students outside the state

2

#### (c) No. of international students

NIL

No	%
NIL	0

Women

No	%
	100

Last Year(2013-14)						This Year(2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1	931	19	2586	48	3537	3	936	38	2794	54	3771

Demand ratio – 1:9.2

Dropout % UG - 98

PG- 15

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A Civil Service Preliminary Examination Coaching Centre is functioning in the college with the support of the Government of Tamil Nadu and the centre has a well equipped library and experts if different disciplines are arranged for taking classes.
- All departments have planned and designed their PG syllabus in such a way that helps the students to prepare for lectureship and fellow ship examination.
- Many of the Skill Based Elective papers are designed to train the students to attend objective type examination pattern.
- To update the current awareness and the general knowledge among the UG students a common GK paper is given as a mandatory paper in the V semester.

No. of students beneficiaries

All UG & PG

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	5	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	12	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Awareness programme on Honey-Bee nurturing, honey collection and marketing – Small Industries Product Promotion and Organisation Ltd from 18.08.14 to 20.08.14.
- Professional skill development and integrated talent Management conducted by Xpertz Solution, Madurai on 02.02.15
- Tips for success in interviews in Banking and Communication Skills by Association of Intellectual Management Studies and Technology, Chennai on 20.02.2015.
- Career Enhancement and Training by SNT Global Academy of Management Studies and Technology, Coimbatore on 27.02.2015.
- Basic skills for budding entrepreneurs and entrepreneurial avenues in agro products by ICT Academy of Tamil Nadu, Chennai on 23.02.2015.
- Opportunities in banking sector and personality development on 12.03.2015

No. of students benefitted

300

### 5.7 Details of campus placement (2014-15)

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6 training institutions visited	300	-	-

### 5.8 Details of gender sensitization programmes

- Inauguration of Virutcham a student counselling centre by district collector in the college campus on 10.09.2014.
- Special lecture on “Positive Mental Health” by Dr. C.Ramasubramanian a renowned psychiatrist of the city.
- Peer counselling training programme organised on 07.10.14
- Awareness programme on Cyber crime issues by Mrs.Kousalya, Inspector of Police.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support (2012-13)

	Number of students	Amount
Financial support from institution(CSS)	123	37000
Financial support from government SC & ST Scholarship	951	66,88,599
Financial support from government SC & ST special higher studies scholarship	272	20,59,000
Financial support from government OBC scholarship	2382	34,60,992
Financial support from government Tamil Medium Stipend	842	34,60,992
Financial support from other sources	3	15000
Number of students who received International/ National recognitions	-	-

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

#### 5.13 Major grievances of students (if any) redressed:

- Major student grievances redressed are family issues, suicidal intention, issues related to cyber s\crime, emotional imbalance by the student counselling cell.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Vision: To strive for the elevation and emancipation of individuals with total dedication, commitment to hard work.

Mission:

- To provide an all round development to the students to mould themselves for an effective, efficient and proactive contribution to the country.
- To turn each student into an able and responsible citizen with good values for building a strong nation.
- To facilitate the young women from all the strata of society by enabling them to pursue learning process to liberate, transform and empower them in the society.

#### 6.2 Does the Institution has a management Information System

- Each department is provided with computers and all the communications and details are presented only in computer printouts.
- All the details about the department, academic activities and data base of students are prepared by the respective department

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Periodical revision of syllabus by the board of studies.
- An assessment of the current syllabus is done through the feedback system from the students, alumni, faculty members, members of the academic council and experts.
- The college follows the guidelines for curriculum development and restructuring set down by the Ugc, TANSCHÉ and the Madurai Kamaraj University

##### 6.3.2 Teaching and Learning

Active learner participation, peer reviews, learner's feedback, regular monitoring of student progression and communicating the outcome for improving development strategies are practiced for the holistic development of the students.

#### 6.3.3 Examination and Evaluation

- Evaluation through two internal tests and one model examination before the end semester examinations.
- Supplementary examination for the final year student, transparency and revaluation help the students.

#### 6.3.4 Research and Development

- A Research Forum is launched by the Department of English to develop the research acumen of the budding scholars.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Total area of the library is 3500sq.ft and the total seating capacity is 150 students at a time.
- It has a air-conditioned reading room.
- Every department has computer, Xerox machines, public address system, water purifiers, CCTV, LCD and smart board facilities are provided for all the departments and the college. That has enabled quality of teaching and communication.

#### 6.3.6 Human Resource Management

- Steps are taken to fill all existing and non-teaching vacancies
- In case of delay in the appointment by the government, the College administration hires the services of guest lecturers and technically qualified persons.

#### 6.3.7 Faculty and Staff recruitment

- Faculty and administrative staff recruitment is under the preview of the state government, however in case of necessity, the college administration takes steps to appoint both guest lecturers and non-teaching staff through Parent-Teacher Association.

#### 6.3.8 Industry Interaction / Collaboration

- The collaboration of certain department with the local organisations helped the students to train their professional skills and employability.

#### 6.3.9 Admission of Students

- The received application of forms is computerised on the basis of merit by the faculty members. The admission process is carried transparently through open counselling system, which ensures equal opportunity to all the applicants.
- MCA and MBA candidates are selected through Tamil Nadu Common Entrance Test (TANCET)
- For M.Phil Courses entrance exam is conducted and admissions are given on the basis of merit.

#### 6.4 Welfare Schemes for

Teaching	As provided by the Tamil Nadu state government
Non teaching	As provided by the Tamil Nadu state government
Students	CSS, Co-operative Stores, Scholarships, free laptops, free bus pass, subsidised canteen facilities, good hostel facilities and free medical camps.

Nil

#### 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes ☒    No ☐

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative	Yes	Directorate of Collegiate Education	Yes	Office

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☒ No ☐

For PG Programmes      Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Progress of students monitored in a systematic manner.
- Student image is printed in the consolidated mark sheet.
- Bar code printing and void pantograph is printed in the consolidated mark sheet.
- Results are declared within one month of examination.
- Online publication of examination results.
- The feedback system is followed to review the question paper setting for end

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- The College Development Council of the university offers expertise to promote and protect the autonomy status of the college.
- The nominees for the various boards of studies and statutory committees are facilitated.
- The affiliation of various new courses started is approved and necessary guidance is provided.

6.11 Activities and support from the Alumni Association

- The general body meeting of the alumni association is conducted annually.
- The board of studies of each department has a successful alumnus to register their opinion and evaluation of the syllabus.
- Since the 2014-15 is golden jubilee year for the college, many programmes, and events has been organised and eminent alumni are invited for guest lecture.
- The Association is registered under Tamil Nadu Government Societies' Act in 2015.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher Meeting is conducted once in a year.
- Parents are invited to give their feedback on various aspects of the development of students both in academic and infrastructure facilities.
- Separate parents meeting is conducted to know the views of the parents of hostel students who are residing in hostel from remote villages of the state.

#### 6.13 Development programmes for support staff

- All the support staff can avail the facilities of co-operative stores and gymnasium.
- The office administrative staff is given training in computer and networking.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Red and green dustbins are placed in different parts of the campus to inculcate awareness among the students and staff to separate degradable and non-degradable waste.
- Plastic cups and bags are banned in the canteen functioning within the campus.
- Programmes on tree plantations and conservation of biodiversity are organised.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Promoting research climate in the institution.
- Efforts taken to expose the students about the job opportunities.
- Smart Board teaching technique and field training
- An hour has been extended to conduct ward meeting by the tutors with their wards.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The college has been reaccredited with “A” Grade with 3.07 point on 4 point scale.
- To promote education among women students, the college council took efforts to get permission to increase the seats in all UG Degree programmes.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The UG course incorporates value education as a subject for the first year students in the First and second semester.
- The students of second year in the third semester are involved in extension activities.

***\*Provide the details in annexure (annexure iv)***

7.4 Contribution to environmental awareness / protection

- An awareness programme for the conservation sparrows, preparation of feeders and nests for birds and tree dwellers, since the campus has lot variety of birds, squirrels and pigeons.
- A study on snakes and snake bites is carried out to give awareness to the students and faculty.
- Campaigns and rallies on tree plantations, river cleaning programme, rain water harvesting has been conducted towards environmental protection.
- Integrated environmental education in the curriculum.

7.5 Whether environmental audit was conducted?      Yes      No ☒

☐

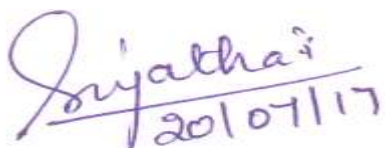
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<b>STRENGTHS</b>	<b>WEAKNESS</b>
<ul style="list-style-type: none"> <li>• Strong commitment to social justice, women empowerment and service to rural students</li> <li>• Holistic educational development</li> <li>• College located at the heart of the city</li> <li>• Good road transport facilities</li> <li>• Well maintained facilities and infrastructure facilities</li> <li>• All the government welfare schemes are effectively executed</li> <li>• Caters to the needs of women students of the nearby and distant rural areas of the state</li> <li>• Grade I college of the Government of Tamil Nadu</li> <li>• Well maintained and disciplined UG and PG hostel facilities</li> <li>• Broad based curriculum with emphasis both on knowledge and skill development</li> <li>• All types of scholarship are provided to marginalised and economically poor students</li> <li>• Highly qualified and committed faculty</li> <li>• Offers opportunities for students to develop and enhance their creativity and talent</li> <li>• Excellent library and laboratory facilities</li> <li>• Good reputation among the government colleges and the state level.</li> <li>• Well structured tutor-ward system</li> <li>• Admirable NSS, NCC and Sports units.</li> <li>• Most of the students are first generation graduates.</li> </ul>	<ul style="list-style-type: none"> <li>• Slow progress in placement opportunities</li> <li>• Limited internet facilities</li> <li>• Delay in filling up the vacancies of support staff</li> <li>• Stumpy effort in creating collaborations and linkages</li> </ul>
<b>OPPORTUNITIES</b> <ul style="list-style-type: none"> <li>• Possibility to create more research facilities</li> <li>• Possibility to Increase networking facilities</li> <li>• Opportunity to improve collaborations with industries and placement agencies.</li> </ul>	<b>CHALLENGES</b> <ul style="list-style-type: none"> <li>• Delay in filling up of vacancies</li> <li>• Difficulty in getting the co-operation of parents in certain rules and regulations</li> </ul>

## 8. Plans of institution for next year

- Restructuring of curriculum to improve the competitive strength of students
- Starting of new UG and PG courses to facilitate more rural women students
- Enhance research activities and publications of faculty and students
- Increasing campus placements and inculcating entrepreneurial skill
- Strengthening infrastructural facilities especially class rooms, lab facilities sports facilities

Name Dr. T.SUJATHA



Signature of the Coordinator, IQAC

Name Dr. D.SARLA THAMBAVANI



Signature of the Chairperson,

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**Annexure i****ACADEMIC CALENDER 2014-15**

DATE	DETAILS
18-06-14	College for reopens for odd semester
24-06-14	Payment for semester fee begins
17-07-14	Last date for payment of semester fees
01-09-14	Payment for examination fee begins.
22-09-14	Last date for the payment of examination fees without fine
29-09-14	Last date for the payment of examination fees with fine and submission of examination application forms
10-10-14	Commencement of Model Examinations
20-10-14	End of Model Examinations
27-10-14	Last date for submission of internal marks
28-10-14	Last working day for the odd semester
03-11-14	Commencement of End-semester examination
06-11-14	Commencement of valuation
24-11-14	College reopens for even semester
23-12-14	Publication of odd semester of results
30-01-15	Payment of examination fees begins
20-02-15	Last date for the payment of Even Semester Examination fees without fine
27-02-15	Last date for the payment of Even Semester Examination fees with fine and submission of application forms for even semester examination.
10-03-15	Commencement of practical examinations
23-03-15	Commencement of model examinations
03-04-15	End of model examinations
08-04-15	Last date for submission of internal assessment marks
10-04-15	Last working day for the even semester
16-04-15	Commencement of end semester examination
20-04-15	Commencement of valuation
15-05-15	Completion of semester examination
30-05-15	Publication of results

## Annexure ii

### **Best Practice I:**

1. **Title:** Incorporation of Value Education in the Curriculum
2. **Goal:** To inculcate the values like honesty, responsibility, honesty, endurance, righteousness, patriotism and tolerance.
3. **The Context:** human beings have become individualistic and self-centred. This infuses in them jealousy, rivalry, corrupt, intolerant and money minded. Values are principles or standards which are considered important in life. Today's education system designed in such a way that a human being will achieve materialistic success and superficial achievements. The importance given to value education in curriculum is to nurture ethics among the future generation.
4. **The Practice:** Teachers are a role model to the students. Their actions convey more than their words. Teachers make a great impact on the personality of the student. The curriculum is so designed more of applied part than formal teaching. Students are given more opportunities to interact with the teachers about what they see in the society. Value Education is given two credits in the second semester.
5. **Evidence of Success:** Unlike the other subject classes, this value education class is livelier and highly interactive. This has brought the ward and the tutor more close and helps the teacher to identify the talents and problems of students.
6. **Problems encountered and resource:** The importance given to this subject is not oriented towards examination but to make the student more responsible and good citizen. In some cases the teachers treat this as formal subject and do not give scope to the students opinion and interaction

### **Best Practice II:**

1. **Title:** Involvement of students in extension activities
2. **Goal :** Learning through service blends the community and the formal education.
3. **The Context:** Extension activity is an excellent learning method connecting community service with academic learning, personal growth and civic responsibility. The main aim of this activity is to involve those students who are not enrolled in NSS and NCC (numbers are limited) in service learning initiatives.
4. **The Practice:** Generally are taken outside the college campus for building community relationships and connections. Each department plans their own extension activity in

relation to their subject or need. The activities include knowledge imparting to school students of rural schools, conducting campaign in health and hygiene among rural women, visiting and helping elders in old age homes, conducting awareness programmes for people in panchayats. Extension activities are clearly mentioned in the curriculum structure of CBCS system of TANSICHE.

5. **Evidence of Success:** The extension activities have opened the avenues for the students to make social participation and contribute for the social empowerment. This activity kindles the students towards the social problem and to decide the future goals and ambition.
6. **Problems encountered and resource:** tight and heavy curriculum activities, limited time and financial resources are some of the hindrances in carrying out the activities.

### **Annexure iii**

#### **FeedBack System**

Feedback aims at improvement of the curriculum, teaching and learning methods, infrastructural facilities, support system, scope for higher studies, placements of the institution. The grievances and suggestions from the students are given consideration and possible relevant modifications in the curriculum are implemented with the approval of the Board of studies. The IQAC organises the system of getting from the students by framing a feedback format, monitoring the process of getting feedback with the help of the members of the IQAC. The department faculty is not directly connected with the process of getting feedback. The experts, resource persons, nominees of various committees, participants of various seminars are asked to submit their feedback and the suggestions are discussed and implemented if the recommendations are worth for the efficient functioning of the institution.

**Annexure iv****List of conferences conducted during 2014-15**

<b>Name of the Department</b>	<b>Date</b>	<b>Level</b>	<b>Themes</b>
Tamil	13.02.2015	International Level Conference	Sevilakiayathil Purathinai
English	23.01.2015	National Level Conference	New Literatures in the New Millennium
History	22.12.2015	State Level Seminar	Recent Trends in Tamil Epigraphical Research
Economics	16.03.2015 & 17.03.2015	State Level Workshop	Statistical Methods and Uses of SPSS in Research
Commerce	03.02.2015 & 11.03.2015	State Level Workshop	Skill Development
MBA	03.02.2015 & 04.02.2015	National Level Conference	Quantitative Data Analysis
Maths	23.02.2015 & 24.02.2015	State Level Seminar	Mathematics and its Applications
Physics	05.01.2015	National Level Conference	Achievements in Astrophysics and Space Science
Chemistry	18.02.2015	State Level Seminar	Recent Trends in Chemistry
Botany	20.02.2015	State Level Seminar	Biodiversity: Current Status and Prospects
Zoology	07.02.2015	State Level Seminar	Frontiers in Life Sciences
Geography	11.02.2015	State Level Seminar	Geo Informatics and Resource Analysis
Home Science	06.02.2015	National Level Conference	Prebiotics and Probiotics in Promoting Human Health
Computer Science	20.01.2015	State Level Seminar	

## **MEMBERS OF THE INTERNAL QUALITY ASSURANCE COMMITTEE 2014-15**

1. Dr. (Ms).K.JANAKI - Principal
2. Dr. (Mrs) D.SARALA THEMBAVANI - Controller of Examinations & Associate Professor of Chemistry
3. Dr.(Mrs). J. MARY GRACELET , Associate Professor of Mathematics & IQAC Co-ordinator
4. Dr. (Mrs). T.SUJATHA, Associate Professor of Economics
5. Dr(Mrs) G.VELLAMMAL, Associate Professor of Mathematics
6. Dr. (Mrs). K. SAROJA, Associate Professor of Physics
7. Dr.(Mrs). P. KASTURI RANI, Associate Professor of Commerce
8. Dr. (Mrs).P.SELVI, Associate Professor of History
9. Dr.(Mrs). S. Vinolia Salomi Chandrakantham, Assistant Professor of Tamil
10. Mr. P. NAGARAJAN - Bursar
11. K.KALAIARASAN, Parent Representative
12. Mrs. V.M.SARASWATHI, Associate Professor of Geography
13. Ms. R.DURGA DEVI – III B.A. Economics