SRI MEENAKSHI GOVERNMENT ARTS COLLEGE FOR WOMEN (AUTONOMOUS)

(Nationally Reaccredited with "A" Grade by NAAC with a CGPA of 3.07 out of 4)

(Affiliated to Madurai Kamaraj University)

(NIRF 2018 Rank -58)

Madurai – 2, Tamil Nadu, India

Annual Quality Assurance Report

(2015-16)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

P.O.Box No.1075, Opp: NLSIU, Nagarbhavi,
Bangalore – 560072
(**capuaqar@gmail.com**)

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Sri Meenakshi Government Arts College for Women (Autonomous)

1.2 Address Line 1

> Panagal Buildings, Kalpalam Road

Address Line 2

> Goripalayam

City/Town

> MADURAI

State

> TAMILNADU

Pin Code

> 625002

Institution e-mail address

> smgcmca@yahoo.com

Contact Nos.

> 0452-2534988

Name of the Head of the Institution:

> Dr. D. SARALA THAMBAVANI

Tel. No. with STD Code:

> 0452-2534988

Mobile:

> 9487136997

Name of the IQAC Co-ordinator:

> Dr. T. SUJATHA

Mobile:

> 9443694066

> smgciqac@gmail.com

IQAC e-mail address:

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)   **TNCOGN10039**

1.4 Website address:

www.smgacw.org

Web-link of the AQAR:

http://smgacw.org/aqar.html/TNCOGN10039-Sri Meenakshi Govt Arts College for Women, Madurai, Tamil Nadu AQAR 2015-16.docx

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	4*	70-75	07/02/2000	Up to 2005
2	2nd Cycle	B + +	80.30	21/05/2006	Up to 2011
3	3rd Cycle	A	3.07	10/07/2014	Up to 2019

1.6 Date of Establishment of IQAC :   DD/MM/YYYY

02/01/2004

1.7 AQAR for the year

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i. AQAR 2014-15 – 26/12/18

ii. AQAR 2015-16 – 31.12.18

iii. AQAR 2016-17 – 26/12/18

iv. AQAR 2017-18 – 26/12/18

1.9 Institutional Status

✔

	University	State	Central	Deemed	Private

Affiliated College   Yes ✔   No ☐

Constituent College   Yes ☐   No ✔

Autonomous college of UGC   Yes ✔   No ☐

Regulatory Agency approved Institution   Yes ✔   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ✔

       Urban ✔   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ✔   UGC 12B ✔

       Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ✔   Science ✔   Commerce ✔   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✔

Others   (Specify)

☐ Certificate Course in Gandhian Thought
☐ Diploma in Gandhian Thought

1.11 Name of the Affiliating University *(for the Colleges)*   Madurai Kamaraj University, Madurai, Tamil Nadu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | UGC |

University with Potential for Excellence   [   ]   UGC-CPE   [   ]

DST Star Scheme   [   ]   UGC-CE   [   ]

UGC-Special Assistance Programme   [   ]   DST-FIST   [   ]

UGC-Innovative PG programmes   [   ]   Any other (*Specify*)   [   ]

UGC-COP Programmes   [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 9 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | 1 |

2.4 No. of Management representatives | NIL |

2.5 No. of Alumni | 1 |

2. 6 No. of any other stakeholder and

   community representatives | 1 |

2.7 No. of Employers/ Industrialists | NIL |

2.8 No. of other External Experts | NIL |

2.9 Total No. of members | 13 |

2.10 No. of IQAC meetings held | 2 |

2.11 No. of meetings with various stakeholders: No. | 20 | Faculty | 8 |

Non-Teaching Staff Students   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes ☑   No ☐

If yes, mention the amount

Rs.3,00,000   2012-13 TO 2016-17
(No: F.IQAC-514/14(IQAC/UGC-SERO) Dt March 2014

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. |-| International |-| National |-| State |-| Institution Level |-|

   (ii) Themes   Madurai in the Prints of Literature, Entrepreneurship and Social Invocation, Trends and Opportunities in Commerce Literacy Today and Challenges and Opportunities in Life Sciences

2.14 Significant Activities and contributions made by IQAC

- The periodic feedback obtained from students, visiting subject experts on quality related areas, the learning and teaching methods are assessed. Accordingly improvement measures are suggested to quality enhancement and excellence.
- All the department are encouraged to conduct international and national conference to motivate and to give exposure to the students about the recent developments in their subject.
- All the departments were provided with the smart board and wall mounted LCDs.
- RUSA funding proposed and a seminar hall with well equipped audio and video system is constructed with the RUSA fund

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• Organisation of international conferences and seminars • Motivation for sports students to participate at all levels of competition.	• Two international conferences, two state level seminars and two institutional level seminars were organised. (List is Enclosed in the Annexure i) • 8 students were selected for the University team, one student represented state kabaddi team and two students represented in the national kabaddi team

Attach the Academic Calendar of the year as Annexure ii.

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ☐   Syndicate ☐   Any other body ✓

*Administrative and Academic council

Provide the details of the action taken

> • Feedback was collected from the students and the appropriate suggestions were placed before the Board of Studies for necessary action. The college administration took special effort to meet the needs of the students in terms of infrastructure facilities.
> • College took effective step to a construct a well equipped seminar hall with the help of RUSA fund.

Part – B

Criterion – I

1. __Curricular Aspects__

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year 2015-16	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2			
M.Phil	4			
PG	12			
UG	13			
PG Diploma	-			
Advanced Diploma	-			
Diploma	1			
Certificate	1			
Others	-			
Total	31+ 2	NIL	NIL	NIL

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- CBCS
- Core papers
- Elective option
- Non-Major Elective Papers
- Skill Based Electives

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG -13, PG-12, M.Phil-4, Ph.D-2
Trimester	NIL
Annual	2

1.3 Feedback from stakeholders*   Alumni ☑ Parents ☑ Employers ☑ Students ☑
   (On all aspects)

   Mode of feedback   :   Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure iii

---

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- All the departments revised their syllabus depends upon the recent advancements in the subject, need of the society and industrial demand.
- The students were provided with interdepartmental discipline in the case of Skill Based and Effective papers.
- The faculty members in consultation with the experts plan for the change in the structure and the content of the syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
160	102	58	NIL	Librarian -1 Programmers - 2

2.2 No. of permanent faculty with Ph.D.

87

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Sri Meenakshi Government Arts College for Women is a government institution. So the recruitment and appointment of assistant professors are done by the Teacher Recruitment Board of the Government of Tamil Nadu.

2.4 No. of Guest and Visiting faculty and Temporary faculty

| 29 | NIL | NIL |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	45	22	6
Presented papers	68	40	5
Resource Persons	1	15	16

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Computer aided teaching methods, use of ICT for teaching and learning process, EDU-SAT programmes, field trips and training, PPT presentations, group discussions, use of models, use of audio and video aids, are some of the teaching approaches adopted.
- Assignments, Seminars, Projects, Internships, Educational Tours, Quiz programmes, debates, Industry Visits and use of Language Laboratories, dietetic internship, Training on product advertising, training on on-line trading, pre-reading and post-reading assignments, enactment of scenes from literary pieces, pair work are some of the learning methods.
- Training on on-line trading, DEMAT account and product advertising for the MBA students.

2.7   Total No. of actual teaching days

during this academic year

180

2.8   Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

- Scrutinizing of question papers by expert panel
- Transparency of answer scripts
- Declares the UG and Pg results within 30 days of examination
- Hall ticket with photo identity for all students

2.9   No. of faculty members involved in curriculum restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

All the faculty members are involved in curriculum restructuring and syllabi revision. Feedback from the course teachers, alumni proceeding higher studies in other institutions and interaction with subject experts from other colleges help incorporating current trends in various subjects.

2.10 Average percentage of attendance of students

>90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA History	106	-	6.74	88.76	4.49	83.96
BA Economics	40	-	30.39	64.71	4.90	92.73
BA English I Shift	40	-	33.33	64.10	2.56	97.50
BA English II Shift	41	-	12.20	85.37	2.44	100
BA Tamil I Shift	54	-	68.09	31.91	-	87.04
BA Tamil II Shift	54	-	58.49	41.51	-	98.15
B Com I Shift	61	-	90	10	-	98.36
B Com II Shift	55	-	90.20	9.80	-	92.73
BSc Mathematics I Shift	73	38.89	58.33	2.78	0	98.63
BSc Mathematics II Shift	36	22.22	75	2.78	0	100
BSc Physics	51	-	22	68	10	98.04
BSc Chemistry	70	4.62	86.15	9.23	0	92.86
BSc Zoology	57	1.85	77.78	20.37	0	94.74
BSc Geography	61	0	33.9	59.32	6.78	96.72
BSc Home Science	21	5	65	30	0	95.24
BSc Comp. Science I Shift	29	32.14	67.86	-	-	96.55
BSc Comp.Science II Shift	28	32.14	67.86	-	-	100
BSc. Botany	36	3.13	43.75	40.63	12.5	88.89
MA History	28	-	69.23	30.77	-	92.86
MA Economics	25	-	91.67	8.33	-	96
MA English	28	-	89.29	10.71	-	100
MSc Mathematics	26	65.38	34.62	-	-	100
MSc Geography	10	-	70	30	-	100
MCA	28	57.14	42.86	-	-	100
MBA	35	-	62.50	37.50	-	91.43
M.Phil History	7	40	60	-	-	71.43
M.Phil Economics	4	25	75	-	-	100
M.Phil English	12	8.33	91.67	-	-	100
M.Phil Management	5	60	40	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC contribute towards teaching and learning process by arranging seminars, workshops and conferences.
- Every year feedback is received from the students, alumni and parents regarding teaching and learning process
- IQAC evaluate the impact of new teaching and methods through the Examination result analysis.
- Ensures the updating of syllabus in the Board of Studies meetings in all disciplines.

2.13 Initiatives undertaken towards faculty development 2012-13

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	8
UGC – Faculty Improvement Programme	25
HRD programmes	1
Orientation programmes	NIL
Faculty exchange programme	3
Staff training conducted by the university	4
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	4
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	31	3	5
Technical Staff	2			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The research committee encourages and supports the teaching staff to take up research projects.
- IQAC Provides information and guidance to teaching staff about the various funding agencies to apply for minor and major research projects.
- It Helps the Departments to upgrade themselves in to research centres.
- IQAC encourages paper presentation, paper publication in national and international journals.
- It motivates budding researchers by conducting Colloquiums.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	5	5	-
Outlay in Rs. Lakhs	-	10,65,000	9,01,000	-

3.4   Details on research publications (2012-13)

	International	National	Others
Peer Review Journals	31	9	5
Non-Peer Review Journals	5	3	-
e-Journals	6	-	1
Conference proceedings	54	21	-

3.5 Details on Impact factor of publications:

Range 3.072 -6.391 Average 4.28556 h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-15	UGC	10,65,000	9,01,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [ ]   Chapters in Edited Books [ ]

ii) Without ISBN No. [0]

3.8 No. of University Departments receiving funds from

	UGC-SAP	☐	CAS	☐	DST-FIST	☐
	DPE	☐			DBT Scheme/funds	☐

3.9 For colleges

Autonomy	✓	CPE	☐	DBT Star Scheme	☐
INSPIRE	☐	CE	☐	Any Other (specify)	☐

3.10 Revenue generated through consultancy

NIL

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	2	2	1	-	-
Sponsoring agencies	UGC	UGC	UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons | 56 |

3.13 No. of collaborations   International | ☐ | National | NIL | Any other | ☐ |

3.14 No. of linkages created during this year | ☐ |

3.15 Total budget for research for current year in lakhs :

From Funding agency | 9,01,000 | From Management of University/College | NIL |

Total | 9,01,000 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year (2015-16)

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

`24`

3.19 No. of Ph.D. awarded by faculty from the Institution

`10`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `NIL`   SRF `NIL`   Project Fellows `19L`   Any other `NIL`

3.21 No. of students Participated in NSS events:

University level `   `   State level `   `

National level `NIL`   International level `NIL`

3.22 No. of students participated in NCC events:

University level `50`   State level `10`

National level `4`   International level `NIL`

3.23 No. of Awards won in NSS:

University level `NIL`   State level `NIL`

National level `NIL`   International level `NIL`

3.24 No. of Awards won in NCC:

University level `NIL`   State level `NIL`

National level `NIL`   International level `NIL`

3.25 No. of Extension activities organized

University forum `   `   College forum `13`

NCC `8`   NSS `10`   Any other `5`

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rally organised for creating awareness for drug trafficking and anti-tobacco
- Assisted the local administration during polio drop programme, dengue awareness
- Awareness programme and lectures on disaster management

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities⊗2012-13)

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.5 acres	-	-	16.5 acres
Class rooms	74	-	-	74
Laboratories	20	-	-	20
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	42	5	UGC	47
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2,52,903.8	-	-
Others				

4.2 Computerization of administration and library

- All pay bills are presented through e-pay method to the Pay and Accounts Office.
- Employees can download pay slip every month from online website e-pay roll.
- All scholarship entries are made through online mode.

4.3 Library services:

	Existing	Newly added	Total

	No.	Value	No.	Value	No.	Value
Text Books	47989		446	1,25,000	48435	
Reference Books	6032		315	75000	6347	
e-Books	5725	1,35,000	Subscribed -NLIST			
Journals		6000		5000		
e-Journals						
Digital Database						
CD & Video	136		199	14,950	335	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	220	6	22	NIL	-	4	119	2
Added	2	-	-	NIL	-	-	2	-
Total	222	6	22	NIL	-	4	121	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The Computer Literacy programme run by the Government of Tamil Nadu inside the college campus, conduct regular classes. The CLP centre has nearly 70 computers with the separate internet connections. Every year the Government of Tamil Nadu conducts examination and certificates are issued regularly.
- Many departments are conducting Elective and Skilled Base Papers for the arts students to train them in computer and networking skills.
- All the research scholars are encouraged and trained with statistical packages.
- Most of the students are given laptops under the scheme of free laptop to school students by the Government of Tamil Nadu.
- Inflibnet facilities are provided to all the faculty members.

4.6 Amount spent on maintenance in lakhs :

i) ICT   30,000

ii) Campus Infrastructure and facilities [ ]

iii) Equipments [ ]

iv) Others [ ]

Total : [ ]

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> * Creates awareness among the students about the various scholarship schemes and other welfare schemes.
> * Coordinates the college and the officials of the public transport officers in providing free bus pass facilities to the students in time.
> * Bring together the officials of the bank and students in opening bank accounts for all students and remittance of their fees through banks. 100 percent of the students are having bank account and all their scholarship transactions done through only banks.

5.2 Efforts made by the institution for tracking the progression

> Each tutor has a ward note in which she enters the personal details and updates the details of academic performance and curriculum progress. Tutors offer academic counselling to the students and help them to select elective courses. Tutors also meets the parents of students if necessary.

UG	PG	Ph. D.	Others
3302	718	6	28

5.3 (a) Total Number of students

(b) No. of students outside the state [NIL]

(c) No. of international students [NIL]

Men

No	%
NIL	0

Women

No	%
	100

Last Year(2014-15)						This Year(2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

3	936	38	2794	54	3771	10	997	19	3028	46	4054

Demand ratio   Dropout % UG - 102

PG-   24

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A Civil Service Preliminary Examination Coaching Centre is functioning in the college with the support of the Government of Tamil Nadu and the centre has a well equipped library and experts if different disciplines are arranged for taking classes.
- All departments have planned and designed their PG syllabus in such a way that helps the students t o prepare for lectureship and fellow ship examination.
- Many of the Skill Based Elective papers are designed to train the students to attend objective type examination pattern.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS etc ☐   State PSC ☐   UPSC ☐   Others ☐

5.6 Details of student counselling and career guidance

- The Career Guidance and Placement Cell is functioning efficiently in our college.
- It provides awareness to students about skills required in the job market.
- Through various training and awareness progrmmes, students are made to equip for facing the interviews and competitive examinations.

No. of students benefitted   202

5.7 Details of campus placement (2015-16)

	On campus	Off Campus

Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- Most of the academic programmes have ingredients that stimulate girls to raise themselves above the gender bias and gives them enough encouragement in all the cores.
- The extension programmes conducted by the college at various levels help the students to free themselves from wrong notions and to break the taboos and shackles of women enslavement.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   24/84   National level   NIL   International level   NIL

No. of students participated in cultural events

State/ University level   NIL   National level   NIL   International level   NIL

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   5/7   National level   NIL   International level   NIL

Cultural: State/ University level   National level   NIL   International level   NI

5.10 Scholarships and Financial Support (2012-13)

	Number of students	Amount
Financial support from institution (CSS)	130	39000
Financial support from government SC & ST Scholarship	916	6290905
Financial support from government SC & ST special higher studies scholarship	289	2185500
Financial support from government OBC scholarship	2526	3548731
Financial support from government Tamil Medium Stipend	823	329200
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level   NIL   National level   NIL   International level   NIL

Exhibition: State/ University level   NIL   National level   NIL   International level   NIL

5.12   No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Coaching for NET/SET and TNPSC examinations
- Arrangements to get voter ID
- Provision for Soft Skill Development Programmes
- Provision for spoken English

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To strive for the elevation and emancipation of individuals with total dedication, commitment to hard work.

Mission:

- To provide an all round development to the students to mould themselves for an effective, efficient and proactive contribution to the country.
- To turn each student into an able and responsible citizen with good values for building a strong nation.
- To facilitate the young women from all the strata of society by enabling them to pursue learning process to liberate, transform and empower them in the society.

6.2 Does the Institution has a management Information System

- Each department is provided with computers and all the communications and details are presented only in computer printouts.
- All the details about the department, academic activities and data base of students are prepared by the respective department

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

An assessment of curriculum is done through the feedback obtained from the faculty, students, subject experts and alumnae. After reviewing the suggestions from the stakeholders, the Curriculum Development Committee discusses the relevant suggestions for the restructuring of the syllabus of various majors.   The norms and guidelines of the Madurai Kamaraj University are followed in the curriculum revision.

6.3.2 Teaching and Learning

- Providing diverse opportunities such as access to internet by Wi-Fi facilities in the campus, creation of smart class rooms, increasing the opportunities for interdisciplinary approach for all the students.

6.3.3 Examination and Evaluation

- Evaluation through two internal tests and one model examination before the end semester examinations.
- Supplementary examination for the final year student, transparency and revaluation help the students.

6.3.4 Research and Development

- To promote quality in research all the faculty members are encouraged to take up minor and major research projects
- Conferences, workshops and seminars were organised to inform and enrich the faculty and the students about new concepts, applications, new research tools and research areas.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library
  Bar-code technology implemented
  KOHA integrated library management is used
  Membership with N-list

6.3.6 Human Resource Management

- Steps are taken to fill all existing and non-teaching vacancies
- In case of delay in the appointment by the government, the College administration hires the services of guest lecturers and technically qualified persons.

6.3.7 Faculty and Staff recruitment

- Faculty and administrative staff recruitment is under the preview of the state government, however in case of necessity, the college administration takes steps to appoint both guest lecturers and non-teaching staff through Parent-Teacher Association.

6.3.8 Industry Interaction / Collaboration

- There is a plan to introduce internship programmes to UG and PG students.
- Collaboration with various industries is planned to give thrust to campus placement of students
- The collaboration of certain department with the local organisations helped their students to train their professional skills and employability.

6.3.9 Admission of Students

- The received application of forms is computerised on the basis of merit by the faculty members. The admission process is carried transparently through open counselling system, which ensures equal opportunity to all the applicants. The admissions are done as per the admission guidelines of the Directorate of Collegiate Education, Chennai

6.4 Welfare Schemes for

Teaching	As provided by the Tamil Nadu state government
Non teaching	As provided by the Tamil Nadu state government
Students	CSS, Co-operative Stores, Scholarships, free laptops, free bus pass, subsidised canteen facilities, good hostel facilities and free medical camps.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative	Yes	Directorate of Collegiate Education	Yes	Office

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ☑   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Progress of students monitored in a systematic manner.
- Student image is printed in the consolidated mark sheet.
- Bar code printing and void pantograph is printed in the consolidated mark sheet.
- Results are declared within one month of examination.
- Online publication of examination results.
- The feedback system is followed to review the question paper setting for end semester examination .

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Academic freedom in designing curriculum
- Certificate and diploma courses on Gandhi an Thought offered

6.11 Activities and support from the Alumni Association

The alumni association was registered under the rules of the Government of Tamil Nadu under the direct supervision of the principal and ten executive members. All the outgoing students were registered with proper enrolment form. The convocation programmes of degree holders are organised by the alumni association. The funds and utilisation of funds are properly accounted and

6.12 Activities and support from the Parent – Teacher Association

The meeting of Parent teachers association was held regularly separately for regular students and hostel students. The teachers gave feedback about their wards. The association actively extended their co-operation for cleaning the campus, security service to the college, appointment of non-teaching and teaching staff for the welfare of students

6.13 Development programmes for support staff

The administrative staff were given adequate training in computer and online practice. Moreover the Government of Tamil Nadu was organising periodical training programme on the software pertaining to college administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Special lectures are organised on Dengue awareness, importance of breast feeding and awareness on the use of plastic bags.
- Segregation of waste by placing bins at various places of campus.

Sri Me

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Construction of new seminar hall under the RUSA fund helped the departments to organise various association meetings and student seminars.
- Programmes conducted by the counselling centre on drug addiction and rehabilitation and protection of legal rights created awareness among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- International Level conference on Illakiya Pathivugalil Madurai -25.02.16 & 26.02.16
- National Level Conference on Entrepreneurship and Social Invocation and Quantitative Data Analysis using SPSS – 17.03.16
- International Conference on Challenges and Opportunities in Life Sciences – 05.04.16
- Three days programme on awareness on Small Scale Entrepreneurs by SIPPO – 22.02.16 to 24.02.16

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Co-operative store for the benefit of students and faculty
2. Encouragement to sports students to participate at the interuniversity level, state level, national level.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

The niche club of the institution created awareness about the conservation of sparrows, preparation of feeders and nests for birds.

The canteen which is situated within the campus are asked to keep the campus plastic bag and plastic cup free

The students are made aware of Three R's namely Reduce, Reuse and Recycle to maintain the campus plastic litter free zone.

Sri Me

7.5 Whether environmental audit was conducted?   Yes   ✓   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS	WEAKNESS

• Strong commitment to social justice, women empowerment and service to rural students • Holistic educational development • Broad based curriculum with emphasis on development of knowledge and skill • College located at the heart of the city • All the government welfare schemes are effectively executed • Caters to the needs of women students of the nearby and distant rural areas of the state • Grade I college of the Government of Tamil Nadu • Well maintained and disciplined UG and PG hostel facilities • Broad based curriculum with emphasis both on knowledge and skill development • All types of scholarship are provided to marginalised and economically poor students • Highly qualified and committed faculty • Offers opportunities for students to develop and enhance their creativity and talent • Excellent library and laboratory facilities • Good reputation among the government colleges and the state level. • Well structured tutor-ward system • Admirable NSS, NCC and Sports units. • Most of the students are first generation graduates.	• Slow progress in placement opportunities • Limited internet facilities • Delay in filling up the vacancies of support staff • Stumpy effort in creating collaborations and linkages • Limited number of certificate courses • Effort to identify funding agencies for research and conferences is limited
OPPORTUNITIES • Possibility to create more research facilities • Possibility to Increase networking facilities • Opportunity to improve collaborations with industries and placement agencies.	CHALLENGES • Delay in filling up of vacancies • Difficulty in getting the co-operation of parents in certain rules and regulations

8. **Plans of institution for next year**

- Strengthening of placement programmes.
- Consistent efforts to build up soft skills and spoken English of the students.
- Plan to implement online fees payment.
- To conduct seminars and conferences on critical and thrust areas.

Sri

Name T.SUJATHA   *Name D.SARALA THAMBAVANI*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

DATE	DETAILS
18-06-15	College for reopens for odd semester and Payment for semester fee begins

22-06-15	payment of semester fees begins
17-07-15	Last date for payment of semester fees
02-09-15	payment of examination fees begins
23-09-15	Last date for the payment of examination fees without fine
01-10-15	Last date for the payment of examination fees with fine and submission of examination application forms
07-10-15	Commencement of model examinations
16-10-15	End of modal examination
20-10-15	Last date for submission of internal assessment marks
29-10-15	Last working day for the odd semester
04-11-15	Commencement of End-semester examination
12-11-15	Commencement of valuation
30-11-15	College reopens for even semester
21-12-15	Publication of odd semester results
28-01-16	payment of examination fees begins
23-02-16	Last date for the payment of Even Semester Examination fees with fine
29-02-16	Last date for the payment of Even Semester Examination fees with fine and submission of application forms for even semester examination.
02-03-16	Commencement of practical examinations
23-03-16	Commencement of model examinations
04-04-16	End of model examinations
08-04-16	Last date for submission of internal assessment marks
11-04-16	Last working day for the even semester
18-04-16	Commencement of end semester examination
20-04-16	Commencement of valuation

16-05-16	Completion of semester examinations
31-05-16	Publication of results

Annexure II: **FEED BACK SYSTEM**

Feedback aims at improvement of the curriculum, teaching and learning methods, infrastructural facilities, support system, scope for higher studies, placements of the institution. The grievances and suggestions from the students are given consideration and possible relevant modifications in the curriculum are implemented with the approval of the Board of studies. The IQAC organises the system of getting from the students by framing a feedback format, monitoring the process of getting feedback with the help of the members of the IQAC. The department faculty is not directly connected with the process of getting feedback. The experts, resource persons, nominees of various committees, participants of various seminars are asked to submit their feedback and the suggestions are discussed and implemented if the recommendations are worth for the efficient functioning of the institution. IQAC also collects feedback from the alumnae regarding the infrastructural facilities, support system, curriculum especially from students perusing higher studies in other institutions and from those placed in jobs.

Annexure III:

Best Practice I

 The college has a Co-operative store for the benefit of the students and faculty members, which is operating for a long time. The store provides all the stationary items at subsidised rate during working hours to the students and staff. The store is managed by the students under the guidance of the principal. The store also provides eatery and toiletry items to nearly 546 hostel students. The account of the store is properly audited by the co-operative department of the Government of Tamil Nadu. The store is under the supervision and management of faculty members. The store also has a photocopying machine to help the students for taking Xerox copies.

 Best Practices – II

 The principal, sports committee and faculty members of the college encourage and motivates the students to participate all sports events.
- Three students have been selected to represent Madurai Kamaraj university Volley ball team.
- Two students have been selected to represent the Madurai Kamaraj University Kabbadi team

- Two students have been selected to represent the Madurai Kamaraj University football team
- In almost all the university events students participated and won prizes.
- Students represented in the national Kabbadi team at the national level events and south zone events.
- Our college student represented inter university football tournament, Chief Ministers volley ball trophy

Annexure IV:

List of Seminars Conducted during the year 2015-16

Name of the Department	Date	Level	Themes
Tamil	25.02.2016 & 26.02.2016	International Conference	Illakiya Pathivugalil Madurai
Commerce	16.03.2016 &17.03.2016	College Level	Trends and Opportunities in Commerce Literacy Today
MBA	17.03.2016	National Level Conference	Entrepreneurship and Social Invocation
MBA	15.03.2016	National Level Conference	Quantitative Data Analysis using SPSS
Zoology	05.04.2016 & 06.04.2015	International Conference	Challenges and Opportunities in Life Sciences

MEMBERS OF THE INTERNAL QUALITY ASSURANCE COMMITTEE 2015-16

1. Dr. (Mrs). S. MANGAYARKARASI - Principal
2. Dr(Mrs) S.MANIMEGALA DEVI - Controller of Examinations , Head & Associate Professor of Mathematics
3. Dr. (Mrs). T.SUJATHA, IQAC Co-ordinator & Associate Professor of Economics

4. Dr. (Mrs). K. SAROJA , Associate Professor of Physics
5. Dr. (Mrs). V.PANDIMA DEVI, Associate Professor of Botany
6. Dr. (Mrs). P. KASTURI RANI, Associate Professor of Commerce
7. Dr.(Mrs).D.M.AMALA, Associate Professor of English
8. Dr. (Mrs). V.K.SHANTHI, Associate Professor of Mathematics
9. Dr. (Mrs). P.SELVI, Associate Professor of History
10. Mr. K.ARULRAJ, Bursar
11. Ms. R. UMA MAHESWARI – II MA Economics
12. Mr. S.RAJA – Parent Reprenstative