

18/6/19

The members of the IOAC had a meeting on 18/6/19 at 11.00 a.m in the IOAC room to discuss about the programmes to be conducted in this academic year.

→ To conduct a freshers orientation for all I Year Students by Dr. S. Sangaranadhar, Librarian, Lady Doak College.

→ An awareness programme on Yoga in the topic Easy Yoga for busy life - Raja Yoga Meditation by Ms. Senbagam, Mrs. Kavitha, MS. Santhanamani and Mrs. Raja for all the I and II Shift hostel students on 20/6/19.

→ A Yoga programme by Mr. S. Kathiresan, Mr. S. Ramagopal, World Social Service Organisation Madurai Region to students on 21/6/19 for the International Yoga Day.

→ To conduct a State level Seminar either in the month of August or September.

[Signature]
IOAC
Co-ordinator

[Signature]
Principal

25/6/19

The IQAC members had a meeting on 25/6/19 at 10.30 a.m in the IQAC room to discuss about the feedback of the programmes conducted.

→ The freshers' orientation programme for all the 1 Year Students were an ice breaking session. It was highly appreciated by all the students. They were able to understand about the educational system in the college, it was also a bridging session from school to college.

→ The importance of Yoga for physical and mental strength was greatly understood by all the students. They learnt a few yoga to be practised by them daily.

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IQAC
Co-ordinator

25.6.19
Principal.

IQAC Meeting was Convened on
01.08.2019 to discuss the following details.

→ The AQAR for the academic year 2018-2019 should be prepared by the concerned departments and should be submitted to the IQAC on or before 09.08.2019.

→ The consolidation work for AQAR should be done by the IQAC team members as per the previous year allotment itself.

→ The Academic Audit and Administrative Audit should be conducted in this month.

→ The list of Registers to be prepared for IQAC is planned and the list will be circulated to all departments.

→ Seminar should be organized by the IQAC either in the month of August or 1st week of September.

Name

Jignesh S
1.8.19
IQAC co-ordinator
Signature N

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Posted.

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07.08.2019.

IQAC Meeting was conducted on 7/8/19, at 9.30 a.m. in the IQAC room.

A State level Seminar will be organised on 4th September 2019.

→ The resource person for the Seminar are

- 1) Dr. Udaya Suriyan
Controller of Examinations
Alagappa University
Karaikudi
- 2) Dr. E. Ram Ganesh
Head of School of Education.
Bharathi dasan University
Trichy.
- 3) Dr. K. Gnana Sekar
IQAC Co-ordinator
American College.
Madurai

→ The topic for the Seminar is

Quality Enhancement in Higher Education.

→ The schedule for the Seminar is finalised as

- | | |
|------------------------|--------------------------|
| 8.30 a.m to 9.00 a.m. | - Registration. |
| 9.00 a.m to 9.30 a.m | - Inauguration. |
| 9.30 a.m to 10.30 a.m | - Technical Session - I. |
| 10.30 a.m to 11.00 a.m | - Break |
| 11.00 a.m to 12.30 p.m | - Technical Session - II |

3.00 p.m. to 3.30 p.m. - Tea Break

3.30 p.m. to 4.00 p.m. - Valedictory.

→ The Registration fees from the participants is fixed as 400/- per participant.

→ It is decided to have a minimum 80 number of participants.

→ The duties for the IDAC team members were also discussed.

Signature
2-8-19
IDAC coordinator.

4.08.2019

Members of IDAC met on 14.8.2019 at 9.00 a.m in the IDAC to discuss the following.

- The Topic for the Seminar is finalised as Opportunities + Challenges in the emerging Space in Higher Education.
- The Registration fees is fixed as 350/- per participant
- Printing Committee — Mrs. Rukmani Devi
Dr. M.S. Meenakshi
- Registration Committee — Dr. G. Beulah
Dr. Mary Remona
Dr. Jeba Priya
Mrs. Mahilarivi
- Purchase Committee — Dr. A. Valarmathi
Dr. M.S. Meenakshi
- Master of Ceremony (MC) — Dr. M.S. Meenakshi
- Hall Arrangement — Dr. Nagarani
Dr. Rajeswari Dr. G. Beulah
Mrs. Mahilarivi
- Chief Guest Arrangement — Dr. Grace Lydial
Pushpalatha
Dr. Nagarani
Dr. Punitha Ponnalar
- PRO — Dr. P. vimala
Mrs. Bhuvaneshwari
Dr. Naganandhini
Syatha
- Food Committee — Dr. A. Valarmathi
Dr. Amutha
Dr. Booma

Accounts

— Dr. G. Sujatha
Dr. Punitha Ponnmalai
Dr. Rajeshwari

Printing Committee:

Dr. G. Sujatha, Dr. Grace Lydial Puthalath,
Mrs. Rukamani Devi, Dr. M. S. Meenakshi

Invitation / certificates / Banner Printing

Agenda for all sessions

Certificates to IQAC members,

Resource persons

PRO Committee Dr. P. Vimala, Mrs. Bhuvaneshwari,
Dr. Nagarandhini Sujatha

Invitation Despatch, Feedback forms for

Participants, Photographs, Press, FB letter,

Group photo Arrangement-s, final Documentatio

Purchase Committee Dr. A. Valarmathi, Dr. M. S. Meenakshi

Registration kit, Stationary items

Finance Committee Dr. G. Sujatha, Dr. P. Punitha Ponnmalai
Dr. Rajeshwari

Fund Generation, Getting advance,

Settling bills.

Resource Persons

Arrangements

Dr. Grace Lydiya Pushpalatha
Dr. P. Punitha Ponnalan

Fixing and confirming Speakers, Topic, Schedule.
Sending Communications to Speaker
Memento
Getting Profile,
Visitors note
Certificates to Resource Persons,
Sending Thanks letter.
Getting Receipts

Hall Arrangements

Dr. Nagarani, Dr. Rajeshwari, Dr. Beula,
Dr. Mahilamuri

Dais - tables, Table cloth, Flower wash, Agenda
for each session, water bottle,
Audio system, LCD projector, Banner
Hall Seating, Prayer song, national anthem
Cleaning

Reception/ Registration

Dr. Beula, Dr. Remona, Dr. Jebapriya,
Dr. A. Mahilamuri

Kolam, white Board, Banner near Gate,

Reception

Registration with required forms
Certificate writing and Distributing
Attendance certificate to participants

Food Committee Dr. A. Valaamathi, Dr. Booma Devi
Lunch / Refreshments Dr. Amutha

Tea, Snacks to Participants and
Speakers

Lunch Arrangements

Water can

cleaning before and after lunch,

Invite Bursar, Principal, Supt.

Seminar day

Master of ceremony - Dr. M.S. Meenakshi

Welcome Address & Dr. G. Sujatha

Resource person 1 Introduction.

Vote of thank RPI - Dr. N. Nagarani

Resource person 2 : welcome Dr. Rukamani Devi

Vote of thanks. Dr. Vimula

Resource person 3 : welcome Dr. P. Punitha Devi

validictory Vote of Thanks: Dr. Grace Lydial
Puthalatha

Dr. G. G.
14-8-19

IQAC Co-ordinator

Dr. G. G.
14-08-19
PRINCIPAL

6/9/19

The members of JSAC had a meeting on 6/9/19 at 11.30 a.m in the Principal room.

→ The members of the JSAC was greatly appreciated by Principal for the perfect organisation of the State level Seminar.

→ The faculty from other colleges gave a positive feed back about the arrangements and also content presented by the Resource person.

→ To organise a National level Seminar either in the month of February or March was also discussed.

JSAC Co-ordinator

06.09.19
Principal.

30/10/19

The IOAC members met in the IOAC room on 30/10/19 at 10.30 a.m to discuss the following.

- The AQAR Consolidation to be done as per the new proforma by all the departments.
- The NIRF format also finalised for preparation.

Jayashree G
IOAC Coordinator

M/S
30.10.19
Principal.

4/12/19

Members of the IOAc met on 4/12/19 at 11:00 am in the IOAc room to discuss the following.

→ Members divided the consolidation work among themselves.

Curricular Aspects →

Teaching, Learning & Evaluation →

Research, Consultancy & Extension →

Infrastructure & Learning Resources →

Student Support & Progression →

Governance, Leadership & Management →

Innovative & Best Practices →

→ The NIRF report was submitted on 8th November, 2019.

IOAc ~~Manager~~

Co-ordinator

Principal.

9/12/19

The IBAC members had an discussion on 9/12/19 at 11.00 a.m in the IBAC room.

→ Fund has been allotted for National Seminar in the Council meeting.

→ National Seminar to be conducted in the month of February or March.

→ To adopt a village from IBAC and do extension work with the help of all departments

Juzar S
IBAC Coordinator

15/12/19
Principal.

7/1/2020

The IQAC members had a meeting on 7/1/2020 at 10.30 a.m in the IQAC room, to discuss the following

- Adoption of Kulamangalam village.
- Consolidation of AQAR for the Year 2018-2019
- Home Science department to inaugurate the village adoption programme
- The national level Seminar arrangements to be made.

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IQAC Co-ordinator

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7.01.2020
Principal

20/1/2020.

The IDAC meeting was conducted on 20/1/2020 at 10.30 a.m in the IDAC room to discuss the following.

→ On the occasion of 150 Years of celebrating the mahatma, it was decided to conduct an Exhibition.

→ The Students should exhibit their talents.

→ The name is coined as Swadeshi Products Exhibition

→ Students should bring the products which are manufactured by them.

→ IDAC members should collect the name of the students who will participate in the exhibition.

→ Dr. Jebapriya, Assistant Professor of Business Administration and Dr. A. Valarmathi, Assistant Professor of Tamil will be in charge of this exhibition.

Dr. Jeyaraj-6/
IDAC Co-ordinator

20.01.2020
Principal.

4/2/2020.

The members of the IDAC met on 4/2/2020 at 11.00 a.m. in the IDAC room to discuss the following.

→ The Director of Collegiate Education has directed our Principal to conduct an awareness programme on Corona virus for nearly 40 college Principals.

→ Dr. Arun Sundareswaran, District Programme officer of Madurai District will be resource person for the programme.

→ The programme will be conducted on 7/2/2020 at 11.30 a.m.

→ The departments which has already visited the Kulamangalam village should submit the report to M.S. Amutha of Zoology Department.

Amutha G /
IDAC Co-ordinator

Dr. Arun Sundareswaran
Principal.

11/2/2020.

The IQAC meeting was convened in the IQAC room on 11/2/2020 at 11.30 a.m.

→ The venue for Swadeshi product Exhibition is fixed as Koyal Arangam

→ Dr Nanda Rao, the Director of Gandhi museum will inaugurate the Exhibition.

→ Proposal for conducting Seminar should be sent to UAC and TANSCH.

Dr. N. S. /
IQAC Co-ordinator

Dr. S. S. /
Principal.

14/2/2020

The IOAC members met in the IOAC room on 14-12-2020 at 11:00 a.m. to discuss about the feed back of Exhibition and to make arrangements for the National Seminar.

- The exhibition arrangements was appreciated by Dr. Nandabao.
- The students were very happy and they expressed their gratitude for giving an wonderful opportunity.
- The date for National Seminar is tentatively fixed as 5th March 2020.

14/2/2020
IOAC Co-ordinator

14/2/2020
Principal.

28/2/20
The IOAC members met in the room on 28-2-2020 at 9.00 a.m. to discuss about the Seminar.

- The National Seminar is fixed on 5/3/2020. And
→ GANSCHE Sponsored Seminar also on the same
→ The Resource person for the Seminar
→ GANSCHE

1. Dr. R. Pathiban
e-learning Evaluation, NITTTR)
Chennai, IOAC Administrator cum Asst. Prof
of Computer Science, Subbulakshmi
Lakshmipathy College of Science (A), Madurai
2. Dr. K. Thiyagu
Assistant Professor
Dept. of Education
Central University of Kerala
Kasaragod, Kerala.

- The Topic for GANSCHE Sponsored one day National Level Seminar is
Digital Enhancement in E-Content and
E-learning.

- The Resource person for UAC Sponsored National Seminar

1. Dr. S. Senthilnathan
Director, UAC - HRAC & Prof. of Educational Technology
Bharathidasan University
Tiruchirappalli
2. Dr. K. Thiyagu,
Assistant Professor,
Dept. of Education
Central University of Kerala
Kasaragod, Kerala.

→ The Topic for the UAC Sponsored one day National workshop

Web Apps for Digital Learning and E-Content Development.

→ Members should do the duties assigned to them for both the Seminars.

Amruti G
EOAC Coordinator

Dr.
Principal.
28.02.2020